

*Unofficial Minutes until approved by the Town Board*

**TOWN OF CAMPBELL  
LA CROSSE COUNTY, WISCONSIN  
REGULAR TOWN BOARD MEETING  
TUESDAY, DECEMBER 10, 2024 6:00 P.M.  
CAMPBELL TOWN HALL  
2219 BAINBRIDGE STREET, LA CROSSE, WI 54603**

**1) Meeting Called to Order / Pledge of Allegiance:**

Meeting called to order at 6:00 P.M.

**2) Roll Call & Verify Public Notice:**

Present: Chairman Dan Kapanke, Supervisor Bob Wolfert, Supervisor Lee Donahue, Supervisor Ralph Thoren, Supervisor Jason Stratman

Also Present: Interim Clerk/Treasurer Ellie Johnson, Public Works Director Jason Hilton, Police Chief Trisha Stratman, Alex Jaromin and Mike Davy (Mike via phone call) from Davy Engineering.

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

**3) Public Comment: (limit to 5 minutes per person)**

Motion to receive public comment made by Supervisor Donahue/Supervisor Stratman.  
**Motion carried 5-0.**

*Brad Friske, 2621 Hibbard Ct.*, asked about a potential sale of the Norwood Inn.

*Jeff Foellmi, 1503 Caroline St.*, asked about past PFAS funding and about potential access to the Town Community Center.

*Bruce Becker, 3111 Lakeshore Dr.*, asked how many candidates have applied for the Clerk-Treasurer position and how many the board will be interviewing. Mr. Becker also asked about future street projects.

**4) General updates on DNR water advisory. (Donahue)**

Supervisor Donahue provided updates on the current DNR water advisory. A full text update can be found at: <https://townofcampbellwi.gov/well-water-pfas-information/>

Motion to close public comment made by Supervisor Donahue/Supervisor Wolfert. **Motion carried 5-0.**

**5) Consent Agenda: (All items listed are considered routine and will be enacted with one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and be considered on the Regular Agenda).**

**A) Approval of Minutes:** Regular Board Meeting 11/12/2024, Special Town Board Meeting 11/21/2024, Special Town Board Meeting 12/02/2024, 2025 Budget Hearing 12/03/2024

**B) Plan Commission Meeting Recommendations:** None

**C) Payment of Bills:**

Motion to approve the Consent Agenda made by Supervisor Stratman/Supervisor Donahue.  
**Motion carried 5-0.**

**6) Business:**

**A) Review Bids and Consider Award for the Final Well #1 Construction project.**

Alex Jaromin from Davy Engineering presented bids to the Board for the Final Well #1 Construction project. Davy Engineering recommended that the Board award the bid to Nelson Plumbing & Electric. Nelson previously drilled the Test Well at Wardwell Park and presented the most cost-effective bid. Mr. Jaromin also went over project timelines and costs for the Board.

Motion to award the bid for the Final Well #1 Construction project to Nelson Plumbing & Electric in the amount of \$303,917.00 made by Supervisor Donahue/Supervisor Thoren. **Motion carried 5-0.**

**B) Discussion regarding the sharing of water costs with the Sewer and General Funds and possible assessment and connection charges.**

The Board discussed financing options for the municipal water system and reviewed recommendations from Davy Engineering for funding allocation. The Board emphasized that they will explore all options to keep costs associated with the water system as low as possible for residents. Chairman Kapanke stated that financing information related to the water system will be further discussed at the Public Hearing on the Municipal Water System on December 17<sup>th</sup> at 6:00 p.m. at Olivet Church.

*Not an Action Item*

**C) Approval of Engineering Agreement Amendment #2 from Davy Engineering.**

Mr. Jaromin explained that the amendment to the agreement adds \$3,620 to the bidding phase and \$4,700 to funding applications/assistance that will allow the Town to be reimbursed by DNR funds.

Motion to approve Engineering Agreement Amendment #2 from Davy Engineering made by Supervisor Wolfert/Supervisor Donahue. **Motion carried 5-0.**

**D)** Discussion regarding the December 17th Public Hearing on the Municipal Water System.

Chairman Kapanke explained that there will be a Public Hearing on the Municipal Water System on December 17<sup>th</sup>, at 6:00 p.m. at Olivet Lutheran Church. There will also be a brief update on the incorporation process at the meeting. All residents are encouraged and welcome to attend!

*Not an Action Item*

**E)** Review and possible action regarding the agreement by and between the WI DOT and Town of Campbell for the maintenance and future replacements of the Bainbridge pedestrian bridge.

The board reviewed the revised agreement by and between the WI DOT and the Town. All revisions requested by the Town have been satisfied.

Motion to approve the agreement by and between the WI DOT and Town of Campbell for the maintenance and future replacements of the Bainbridge pedestrian bridge made by Supervisor Stratman/Supervisor Donahue. **Motion carried 5-0.**

**F)** Discussion and possible action on an officer Wellness/Mental Health Exam Program.

Chief Stratman explained that both the City of La Crosse Police and Fire Departments have implemented wellness/mental health exam programs and have seen great success with their staff. The program is not mandatory for officers and provides them with an all-around annual exam. The expenses for this program were already factored into the 2025 budget.

Motion to approve the Wellness/Mental Health Exam Program for the Police Department made by Supervisor Donahue/Supervisor Stratman. **Motion carried 5-0.**

**G)** Approval of Ordinance #2024-08: An Ordinance to create Section 8-24 (F) Related to Fire Limits: Building Requirements.

Motion to approve Ordinance #2024-08: An Ordinance to create Section 8-24 (F) Related to Fire Limits: Building Requirements made by Supervisor Donahue/Supervisor Thoren. **Motion carried 5-0.**

**H)** Updates on Incorporation Process including information for the Incorporation Planner.

All signed incorporation petitions have been sent to Attorney Stan Riffle. Nearly 900 signatures were collected! Attorney Riffle has filed the petition with the circuit court. The Board reviewed requirements from the Incorporation Planner for the creation of a

document for the DOA. Chairman Kapanke gave department heads until mid-January to compile information for the first draft of the planner document.

*Not an Action Item.*

**I) Discussion regarding Final Well #1 Construction adjustments at Wardwell Park.**

The fence at Wardwell will not need to be removed for the project. However, the fire training tower will need to be removed before the project begins. Supervisor Thoren explained that the Fire Department needs to discuss how movement will occur and that details/timelines will be clearer when a full project schedule is provided.

*Not an Action Item.*

**J) Discussion and review of Zoning Administrator duties within the Clerk/Treasurer Role.**

Chairman Kapanke asked if the Board had come up with any ideas for reshaping the duties of the Zoning Administrator. The Board suggested possibly asking a member of the Planning & Zoning Committee to be more available for questions and aid in decision-making.

*Not an Action Item.*

***The board took a five-minute recess at this time.***

**7) CLOSED SESSION:** Pursuant to Wisconsin State Statutes 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to convene in Closed Session pursuant to Wisconsin State Statutes 19.85 (1) (c) on a roll call vote made by Supervisor Donahue/Supervisor Wolfert.

Chairman Kapanke – yes Supervisor Wolfert-yes Supervisor Donahue-yes Supervisor Thoren-yes Supervisor Stratman-yes **Motion carried 5 yes – 0 no (7:03 p.m.)**

**A) Discussion and review regarding interview dates and candidates for the Clerk-Treasurer position.**

**8) Reconvene in Open Session:**

Motion to reconvene in Open Session made by Supervisor Wolfert/Supervisor Donahue.  
**Motion carried 5-0. (8:18 p.m.)**

**9) Possible Action on Items Discussed in Closed Session**

Motion to interview chosen candidates for the full-time Clerk-Treasurer position and to rewrite the job description with an emphasis on finance made by Supervisor Wolfert/Supervisor Donahue. **Motion carried 5-0.**

**10) Adjournment of Meeting:**

Motion to adjourn made by Supervisor Donahue/Supervisor Thoren. **Motion carried 5-0. (8:20 p.m.)**

Respectfully Submitted,

Ellie Johnson  
Interim Clerk/Treasurer