

**TOWN OF CAMPBELL BOARD OF ADJUSTMENT
2219 BAINBRIDGE STREET
La Crosse, WI 54603**

DATE: February 20, 2013

TIME: 6:30 P.M.

MEMBERS PRESENT: Steve Earp, Michael Solberg, Travis Suiter, Brandon Cody, Timothy Dahl

MEMBERS ABSENT: None

MEMBERS EXCUSED: None

OTHERS PRESENT: Town Chairman Scott Johnson, Clerk Chad Hawkins, Deputy Clerk Cassie Hanan (minutes)

CALL TO ORDER: Steve Earp, Chair, called the meeting to order at 6:30 p.m. Let the record show that this meeting is in full compliance with the requirements of Wisconsin Open Records Law.

PUBLIC COMMENT: None

NEW BUSINESS:

1) Working session to determine structure and procedures for the newly formed Board of Adjustment.

The Board appointed Steve Earp to serve a three year term as Chairman. Mike Solberg was appointed to a two year term as Vice Chairman. Travis Suiter was appointed to a 1 year term. Timothy Dahl and Brandon Cody were appointed as alternates. The Board appointed Deputy Clerk Cassie Hanan as Board Secretary.

The Board discussed the option of staff reports and decided to use the minutes from the Planning & Zoning Commission meetings as reports.

The Board decided to conduct individual site inspections instead of conducting them as a whole.

The Board discussed operating rules and will have a draft ready for approval at the next meeting.

Wisconsin Open Meetings law was discussed in addition to shoreland and floodplain zoning and the role that La Crosse County has in administering that portion of zoning.

The variance procedure process was discussed and members were given handbooks and the Town zoning ordinance to review before the next meeting.

Motion by Suiter to adjourn, seconded by Solberg. Motion carried 5-0.