

Unofficial Minutes until approved by the Town Board

**TOWN OF CAMPBELL
LA CROSSE COUNTY, WISCONSIN
REGULAR TOWN BOARD MEETING
TUESDAY, SEPTEMBER 11, 2018, 6:00 P.M.
CAMPBELL TOWN HALL
2219 BAINBRIDGE STREET, LA CROSSE, WI 54603**

1) Meeting Called to Order / Pledge of Allegiance:

Meeting called to order at 6:00 P.M.

2) Roll Call & Verify Public Notice:

Present: Supervisor Kelsey Craig, Supervisor Ralph Thoren, Chairman Terry Schaller, & Supervisor Bob Wolfert (via Teleconference).

Excused: Supervisor Mitch Brohmer.

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

3) Public Comment: (limit to 5 minutes per person)

Motion to receive public comment made by Supervisor Thoren, seconded by Supervisor Craig. **Motion carried 4-0**

Bruce Becker, 3111 Lakeshore Dr., asked Supervisor Thoren if the Town has started working on alleys this year yet. Mr. Becker stated he had noticed someone working on alleys between Caroline and La Crescent. Maintenance Foreman Steve Pintz mentioned that he has done a portion of an alley due to a large washout. Mr. Becker also asked if Adam Lorenz from the MTU was present. Chairman Schaller stated that he was unable to make tonight's meeting. Mr. Becker also asked Supervisor Thoren if the bump on La Fond will be fixed. Supervisor Thoren stated that the bump has been addressed but will look into it again if there are still issues. Mr. Becker asked Clerk Hawkins about the loans being taken out and how much taxes will increase. Clerk Hawkins stated that he did not have the exact numbers yet and it would not affect taxes until 2020.

Lee Weis, 100 Church Dr., asked Chairman Schaller about the status of forming the Police, Fire, and Personnel Committee. Chairman Schaller stated that we still have little interest but will try placing it back on Facebook and the Town website. Mr. Weis asked Clerk Hawkins about a general report at the next meeting what the taxes will be for 2020. Clerk Hawkins stated that it will all depend on what the mill rates are next year and how much the Board decides to borrow at tonight's meeting. Mr. Weis also wanted for the record that he has an issue with the way the City of La Crosse has changed the Refuse and Recycling Agreement with Harter's. Mr. Weis also mentioned that he had no new information to report regarding the meeting he attended for the Onalaska Lake District.

Kelsey Craig, 2500 1st Ave. E., wanted to thank the Police Department for the Run/Walk. Mrs. Craig would have liked to see others present at the event.

Motion to close public comment made by Supervisor Thoren, seconded by Chairman Schaller. **Motion carried 4-0**

- 4) **Consent Agenda: (All items listed are considered routine and will be enacted with one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and be considered on the Regular Agenda).**

A) **Approval of Minutes:** Regular Board Meeting 08/21/2018

B) **Plan Commission Meeting Recommendations:** 09/04/2018

- 1) PETITION #06-2018 petition to rezone parcels #4-2309-0, 4-2310-0, 4-2311-0 from Residential "A" District to Residential "B" District (**Recommended to Approve with conditions**)

C) **Payment of Bills:**

Motion to approve the Consent Agenda made by Supervisor Thoren, seconded by Chairman Schaller. **Motion carried 4-0**

- 5) **Business:**

A) Discuss ridership with MTU manager Adam Lorenz. (Schaller)

Adam Lorenz was unable to make meeting. Chairman Schaller will attempt to contact Mr. Lorenz about attending next month's meeting.

Motion to postpone until next month's meeting made by Supervisor Thoren, seconded by Chairman Schaller. **Motion carried 4-0**

B) Amendment to the Refuse and Recycling Agreement with Harter's. (Brohmer)

Mathias Harter was in attendance and gave an update to the possible reduction of "plastics 3, 6, &7" from the current contract with Harter's Trash & Recycling, LLC.

Motion to approve the amendment to the Refuse and Recycling Agreement with Harter's made by Supervisor Thoren, seconded by Chairman Schaller.

Motion carried 3-1 (Supervisor Craig voted "against")

C) Joe Sweazey, 405 Church Dr., request for third dog permit. (Clerk)

Motion to approve Joe Sweazey's request for a third dog permit made by Supervisor Thoren, seconded by Chairman Schaller.

Motion carried 3-1 (Supervisor Craig voted "against")

- D)** La Crosse Area Family YMCA request to hold annual “Maple Leaf Walk/Run” on September 29, 2018. (Clerk)

Motion to approve La Crosse Area Family YMCA request to hold annual “Maple Leaf Walk/Run” on September 29, 2018 made by Supervisor Craig, seconded by Supervisor Thoren. **Motion carried 4-0**

- E)** Approval of a Temporary Class “B” Retailer’s License for the French Island Lions Club for September 22, 2018 at the Community Center. (Clerk)

Motion to approve a Temporary Class “B” Retailer’s License for the French Island Lions Club for September 22, 2018 at the Community Center made by Supervisor Craig, seconded by Supervisor Thoren. **Motion carried 4-0**

- F)** Placement of stop signs at the intersection of Washburn and La Crescent streets. (Thoren)

Supervisor Thoren and the Campbell Police Department believe there is a safety issue at this intersection. Placement of stop signs will be placed to stop traffic on Washburn.

Motion to approve placement of stop signs at the intersection of Washburn and La Crescent Street made by Supervisor Thoren, seconded by Supervisor Wolfert. **Motion carried 4-0**

- G)** Resolution #2018-9 to approve loan with State Bank for purchase of squad vehicle. (Clerk)

Clerk Hawkins mentioned that the loan would be a short term note. Clerk Hawkins would draw the funds around November 2018 with payoff in March 2019.

Motion to approve Resolution #2018-9 made by Supervisor Wolfert, seconded by Chairman Schaller. **Motion carried 4-0**

- H)** Authorization for the Clerk to proceed with loan application of 2019 streets and roads projects. (Clerk)

Clerk Hawkins asked for permission to proceed with the loan application for 2019 streets and road projects to cover the matching funds portion of the CDBG grant. Clerk Hawkins stated that the Town’s portion with engineering was estimated at around \$688,000. Clerk Hawkins suggested a loan of \$700,000 to cover any unforeseen costs. Clerk Hawkins also stated that the tax levy would not be affected until 2019 payable 2020.

Motion to authorize the Clerk to proceed with the loan application for 2019 streets and roads projects in the amount of \$700,000 made by Supervisor Wolfert, seconded by Chairman Schaller. **Motion carried 4-0**

- I)** Authorization for the Clerk to proceed with loan application for Campbell FD fire truck. (Clerk)

Clerk Hawkins stated that the new truck would cost \$479,000 and recommends a 5 year note of \$350,000 with the remaining funds coming from the reserve that have been budgeted for the last few years. As with the CDBG grant loan, this loan too would be due for tax year 2019 payable 2020.

Motion to authorize the Clerk to proceed with the loan application for the Campbell Fire Truck in the amount of \$350,000 made by Supervisor Thoren, seconded by Chairman Schaller. **Motion carried 4-0**

- J)** Implementation of Town Procurement Policy. (Schaller)

Chairman Schaller would like purchases over \$500 be approved before a purchase can be made. This would cover any purchases not covered in the budget process with a few exceptions. Chairman Schaller shared a draft procurement policy for review.

Motion to postpone until next month's meeting made by Supervisor Craig, seconded by Chairman Schaller. **Motion carried 4-0**

- K)** Representative and an alternate for the Joint Municipal Court. (Schaller)

Chairman Schaller is currently the representative and Lee Weis is the alternate. Chairman Schaller is looking to see if anyone else would like to be the Town's representative. Supervisor Thoren, Supervisor Craig, and Supervisor Wolfert had no interest in being appointed.

Motion to appoint Chairman Schaller as the representative and ask Supervisor Brohmer if he would like to be considered as an alternate for the Joint Municipal Court made by Supervisor Thoren, seconded by Chairman Schaller. **Motion carried 4-0**

- L)** Set yard waste hours of operation. (Schaller)

Chairman Schaller would like to propose hours of operation between the hours of 8am and 8pm. Chairman Schaller believes that non-residents are using the Town's yard waste site during off work hours. Chairman Schaller stated Town of Shelby is during daylight hours only. Maintenance Foreman Steve Pintz thinks 7am is a good start time since that is when the maintenance employees start and later would be an inconvenience.

Motion to not change the hours of operation made by Supervisor Craig, seconded by Supervisor Thoren. **Motion carried 3-1 (Chairman Schaller voted "against")**

- M)** Discuss fireworks permit fee. (Schaller)

Chairman Schaller would like to have a possible fee for issued fireworks permits. Supervisor Wolfert would be in favor of a fee as long as the Town does not charge an exuberate amount for them. Supervisor Wolfert is not in favor of a limit on the number

of issued permits. Chief Gavrilos said he could get numbers for the Board for overtime hours so that the Board could use that as a basis of the fee.

Motion to postpone until more information from Chief Gavrilos on overtime costs and general information for maintenance workers at next month's meeting made by Supervisor Craig, seconded by Chairman Schaller. **Motion carried 4-0**

N) Implementation of an employee evaluation form. (Craig)

Supervisor Craig would like evaluations done as a basis to evaluate the Town employees for budget purposes and yearly raises. Supervisor Craig suggests that department heads evaluate their subordinates and the subordinates evaluate the department heads.

Supervisor Craig presented a generic evaluation form to use. Chairman Schaller stated he had no thoughts on the matter. Supervisor Wolfert was not opposed to the evaluation. Clerk Hawkins stated he is not opposed to an evaluation but does not like it to be the basis of yearly raises. Supervisor Thoren stated also that he is not opposed to an evaluation to open communication between the staff but not in favor of it being the basis for yearly raises. Supervisor Thoren would like more information on what the evaluation would be used for.

Motion to approve an employee performance appraisal to be done annually before budget season made by Supervisor Craig, seconded by Chairman Schaller.

Motion carried 3-0 (Supervisor Wolfert "abstained")

6) Public Comment: (limit 3 minutes per person)

Motion to receive public comment made by Supervisor Craig, seconded by Chairman Schaller. **Motion carried 4-0**

Lee Weis, 100 Church Dr., wanted a better explanation of the amendment to the refuse and recycling agreement. Mr. Weis had concerns that Harter's could keep restricting the type of items that are considered recyclable. Mr. Weis stated that he is opposed to the change. Mr. Weis would not like the yard waste site closed at dark so that people who work later can still utilize the site.

Bruce Becker, 3111 Lakeshore Dr., asked County Representative, Margaret Larsen, if she received any feedback from Ron Chamberlain regarding the catch basins. Mrs. Larsen stated that Steve Pintz is working on the issue. Mr. Becker also asked Clerk Hawkins to include more information regarding resident questions in the minutes.

Steve Hockenbery, 2904 Pierce Ave., suggested opening the yard waste site at 7am and closing at dark.

Motion to close public comment made by Supervisor Craig, seconded by Chairman Schaller. **Motion carried 4-0**

7) Closed Session: Pursuant to Wisconsin State Statutes 19.85 (1)(c)

A) Considering performance evaluation data and compensation of a Town employee.

Motion to go into Closed Session pursuant to Wisconsin State Statute 19.85 (1)(c) on a roll call vote made by Supervisor Thoren, seconded by Chairman Schaller. Supervisor Craig – yes, Supervisor Thoren – yes, Chairman Schaller – yes, & Supervisor Wolfert – yes. **Motion carried 4 yes – 0 no’s**

(Closed Session)(7:21 P.M.)

Maintenance Foreman, Steve Pintz, was invited into Closed Session.

Motion to reconvene in Open Session made by Supervisor Craig, seconded by Chairman Schaller. **Motion carried 4-0 (7:43 P.M.)**

8) Reconvene in Open Session:

A) Possible action of items discussed in Closed Session.

Motion to extend employment of Ben Harter not to exceed 1200 hours and a raise to \$12.00 per hour made by Supervisor Thoren, seconded by Chairman Schaller. **Motion carried 3-1 (Supervisor Craig voted “against”)**

9) Adjournment of Meeting:

Motion to adjourn made by Supervisor Craig, seconded by Chairman Schaller. **Motion carried 4-0 (7:45 P.M.)**

Respectfully Submitted,

Chadwick Hawkins
Town Clerk/Treasurer