

*Unofficial Minutes until approved by the Town Board*

**TOWN OF CAMPBELL  
LA CROSSE COUNTY, WISCONSIN  
REGULAR TOWN BOARD MEETING  
TUESDAY, MAY 12, 2020, 6:00 P.M.  
CAMPBELL TOWN HALL  
2219 BAINBRIDGE STREET, LA CROSSE, WI 54603**

**1) Meeting Called to Order / Pledge of Allegiance:**

Meeting called to order at 6:09 P.M.

**2) Roll Call & Verify Public Notice:**

Present: Supervisor Troy Littlejohn, Supervisor Ralph Thoren, Chairman Terry Schaller, Supervisor Mitch Brohmer

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

**3) Public Comment: (limit to 5 minutes per person)**

Motion to receive public comment made by Supervisor Littlejohn/Chairman Schaller.  
**Motion carried 4-0**

*Jeff Foellmi, 1503 Caroline St.*, expressed concern regarding obtaining copies of the Town Board agenda with the Town Hall lobby being closed.

*Bruce Becker, 3111 Lakeshore Dr.*, inquired about the status of the proposed sewer contract with the City of La Crosse and asked if item 'C' on the agenda would be open for public comment.

Motion to close public comment made by Supervisor Brohmer/Chairman Schaller. **Motion carried 4-0**

**4) Consent Agenda: (All items listed are considered routine and will be enacted with one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and be considered on the Regular Agenda).**

**A) Approval of Minutes:** Regular Board Meeting 03/10/2020, Special Board Meeting 03/17/2020

- B) Plan Commission Meeting Recommendations:** Adam Etrheim, Shenanigans of Wisconsin, LLC, 2100 Dawson Ave., request for a sign permit variance.  
*(Recommendation to Approve)*

**C) Payment of Bills:**

Motion to approve the Consent Agenda made by Supervisor Brohmer/Chairman Schaller.  
**Motion carried 4-0**

**5) Business:**

- A.** Request for proposals for I.T. audit services, hardware and software updates, and managed service. (Held Over)

Chris Sanders, MCS Networks, spoke regarding the quote that was originally presented in February. He noted that some of the prices may have changed because of a delay in the timeline of the project. There was some discussion about the hardware that was moved into the Police Department and DOJ security requirements. Several board members expressed concerns regarding using reserve funds to pay for the project. Supervisor Thoren asked Mr. Sanders if they would be willing to present a new quote once they receive more information about the equipment that was moved. He also questioned whether MCS would be willing to bill the Town for the subsequent audit should they choose not to move forward with the project. Mr. Sanders stated that he would have to check with Mike Howe from MCS and get back to the Board.

Motion to carry this item over made by Supervisor Littlejohn/Chairman Schaller.  
**Motion carried 3-1. Supervisor Brohmer voted “no”**

- B)** Discussion and possible action regarding purchasing procedures. (Held Over)

Chairman Schaller presented the purchasing policy that was discussed at the March 17 meeting. The new procedure adds the maintenance foreman and fire chief as authorized purchasers and any unbudgeted purchases over \$2,000 require prior Town Board approval.

Motion to approve the purchasing procedures made by Supervisor Brohmer/Supervisor Thoren. **Motion carried 4-0**

- C)** Francis Schelfhout, Wisconsin Department of Transportation, to discuss the Bainbridge Pedestrian Bridge project.

Mr. Schelfhout attended the meeting by speakerphone. He presented several design alternatives to the pedestrian bridge project including: replacement of the deck, a completely new structure located to the west, a rehabbed structure with ADA compliant approaches, and added sidewalks to the County B and County BW bridges.

Chairman Schaller asked Mr. Schelfhout about the cost sharing associated with the deck replacement. Mr. Schelfhout explained that the State would be responsible for the construction costs with the Town being responsible for the lighting costs, approximately \$45,000.

Supervisor Brohmer asked about the timetable. Mr. Schelfhout stated the project is currently slated for construction in 2023. He also stated the timetable may depend on the type of improvement done and the project is also tied to other interstate projects.

Chairman Schaller stated that the Town would send the draft agreement to the Town Attorney for review and the Board would have this item on the next Town Board agenda.

- D)** Request for an annual shoreland burning permit, Denise Roellich, 1357 Nakomis Ave.

Motion to approve an annual shoreland burning permit for Denise Roellich, 1357 Nakomis Ave. made by Supervisor Brohmer/Chairman Schaller. **Motion carried 4-0**

- E)** Resolution #2020-2 Authorizing the waiver of interest and penalties on property tax payment installments due on or after April 1, 2020.

Clerk Hanan explained that she had been contacted by the La Crosse County Treasurer asking the Town Board to consider passing a resolution to waive interest and penalties on property tax payments due after April 1. In order for the County to waive interest and penalties, state law requires the municipality to pass a similar resolution. The waiver will have no financial impact on the Town and the August tax settlement date with the County will not change.

Motion to approve Resolution #2020-2 made by Supervisor Littlejohn/Chairman Schaller. **Motion carried 4-0**

- F)** Appointment of two Planning Commission members for terms to expire April 30, 2023.

Motion to reappoint Al Macha and Mitch Brohmer to the Planning Commission made by Supervisor Thoren/Chairman Schaller. **Motion carried 4-0**

- G)** Appointment of a Board of Adjustment member for a term to expire April 30, 2023.

Motion to reappoint Travis Suiter to the Board of Adjustment made by Supervisor Littlejohn/Chairman Schaller. **Motion carried 4-0**

- H)** Appointment of Town Board Supervisor #2 Health, Education, and Welfare for a term to expire April 19, 2022.

Motion to appoint Lee Donahue as Town Board Supervisor #2 made by Supervisor Littlejohn/Supervisor Thoren. **Motion carried 5-0 (Pursuant to Wisconsin State Statutes 17.25, Clerk Hanan voted on this appointment)**

- D) Appointment of a representative to serve on the Coulee Region Joint Municipal Court Committee.

Motion to appoint Cassandra Hanan as the Town representative on the Coulee Region Joint Municipal Court Committee made by Supervisor Thoren/Chairman Schaller.

**Motion carried 4-0**

- 6) **Closed Session:** Pursuant to Wisconsin State Statutes 19.85 (1) (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session..”

Motion to convene in Closed Session pursuant to Wisconsin State Statutes 19.85 (1) (e) on a roll call vote made by Supervisor Brohmer/Chairman Schaller.

Supervisor Littlejohn – yes, Supervisor Thoren – yes, Chairman Schaller – yes, Supervisor Brohmer-yes **Motion carried 4 yes – 0 no**

**(Closed Session) (7:23 P.M.)**

- A) Discussion on Sanitary Sewage agreement with the City of La Crosse.

- 7) **Reconvene in Open Session:**

Motion to reconvene in Open Session made by Supervisor Brohmer/Chairman Schaller.

**Motion carried 4-0 (7:48 P.M.)**

- A) Possible action of items discussed in Closed Session.

**No action taken**

- 8) **Adjournment of Meeting:**

Motion to adjourn made by Supervisor Brohmer/Chairman Schaller. **Motion carried 4-0 (7:52 P.M.)**

Respectfully Submitted,  
Cassandra Hanan  
Clerk/Treasurer