

*Unofficial Minutes until approved by the Town Board*

**TOWN OF CAMPBELL  
LA CROSSE COUNTY, WISCONSIN  
REGULAR TOWN BOARD MEETING  
TUESDAY, DECEMBER 13, 2022 6:00 P.M.  
CAMPBELL TOWN HALL  
2219 BAINBRIDGE STREET, LA CROSSE, WI 54603**

**1) Meeting Called to Order / Pledge of Allegiance:**

Meeting called to order at 6:00 P.M.

**2) Roll Call & Verify Public Notice:**

Present: Chairman Joshua Johnson, Supervisor Mitch Brohmer, Supervisor Lee Donahue, Supervisor Ralph Thoren, Clerk/Treasurer Cassandra Hanan

Excused: Supervisor Jason Stratman

Also Present: Police Chief Trisha Stratman

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

**3) Public Comment: (limit to 5 minutes per person)**

Motion to receive public comment made by Supervisor Donahue/Supervisor Brohmer.  
**Motion carried 4-0.**

*Bruce Becker, 3111 Lakeshore Dr.*, asked about agenda items 6 (B) (C) (G) (H) (K) and (L).

*Lisa Larson, 1006 Hanson Rd.*, spoke regarding the calendars distributed by the Fire Department.

**4) General updates on DNR water advisory. (Donahue)**

Supervisor Donahue provided updates on the current DNR water advisory. A full text update can be found at: <https://townofcampbellwi.gov/well-water-pfas-information/>

Motion to close public comment made by Supervisor Donahue/Supervisor Brohmer. **Motion carried 4-0.**

**5) Consent Agenda: (All items listed are considered routine and will be enacted with one motion. There will be no separate discussion of these items unless a Board member so**

**requests, in which case the item will be removed from the Consent Agenda and be considered on the Regular Agenda).**

- A) **Approval of Minutes:** Regular Board Meeting 11/09/22, Special Utility Board 11/09/22, Budget Public Hearing 11/17/22, Special Board Meetings 11/29/22, 11/30/22, 12/02/22
- B) **Plan Commission Meeting Recommendations:** None
- C) **Payment of Bills:**

Motion to approve the Consent Agenda made by Supervisor Brohmer/Supervisor Donahue  
Motion **carried 4-0.**

**6) Business:**

- A) Update of the Town of Campbell Emergency Operations plan to include voluntary participation by Ready Bus Company to provide emergency bussing operations. (Chief Stratman)

Chief Stratman introduced representatives from Ready Bus Company and explained to the Board that the bus company has offered their services to bus residents in the event of an emergency situation in the Town.

Motion to update the Emergency Operations plan to include voluntary participation by Ready Bus Company to provide emergency bussing operations made by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0.**

- B) Request from the Police Department to acquire a 2004 Ford Ranger through the LESO FEPMIS 10-33 program. (Chief Stratman)

Motion to approve the acquisition of a 2004 Ford Ranger through the LESO FEPMIS 10-33 program made by Supervisor Donahue/Supervisor Brohmer. **Motion carried 4-0.**

- C) Review bids and consider award of bid for the 2023 Sewer Lining & Televising Project. (Brohmer)

Shawn Welte, Davy Engineering, explained the bids and the recommended awards.

Motion to award the bid for the 2023 Sanitary Sewer Lining Project to Visu-Sewer Inc. in the amount of \$197,74.000 and to award the bid for the 2023 Sanitary Sewer Cleaning & Televising to Flow-Rite Pipe & Sewer Services, LLC in the amount of \$9,297.25 made by Supervisor Brohmer/Supervisor Thoren. **Motion carried 4-0.**

- D) Approval of Change Order #3 in the amount of (\$3,460) for modifications to Lift Station #3 as part of the 2022 Lift Station Improvements Project. (Brohmer)

Motion to approve Change Order #3 made by Supervisor Brohmer/Supervisor Thoren.  
**Motion carried 4-0.**

- E)** Approval of Final Pay Application #4 for the 2022 Lift Station Improvements Project to Winona Mechanical Inc. in the amount of \$66,340.75. (Brohmer)

Motion to approve Final pay Application #4 for the 2022 Lift Station Improvements Project to Winona Mechanical Inc. in the amount of \$66,340.75 made by Supervisor Brohmer/Supervisor Thoren. **Motion carried 4-0.**

- F)** Approval of Certificate of Substantial Completion for Winona Mechanical Inc. for the 2022 Lift Station Improvements Project. (Brohmer)

Motion to approve the Certificate of Substantial Completion for Winona Mechanical Inc. for the 2022 Lift Station Project made by Supervisor Brohmer/Supervisor Thoren.  
**Motion carried 4-0.**

- G)** Approval of the 2023 Building Permit Fee Schedule. (Clerk)

Motion to approve the 2023 Building Permit Fee Schedule made by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0.**

- H)** Approval of a contract agreement for 2023 & 2024 market revaluation with maintenance services and a contract for maintenance services for 2025-2027 with Hart Appraisals. (Chair)

Clerk Hanan explained that the Town's current assessor, Todd Pauls, is leaving the assessment field. Todd had recommended Patrick Hart. Clerk Hanan stated that she met with Mr. Hart and felt he would be a good fit for the Town. He also offered his services at the same rate as Todd Pauls and is willing to conduct a revaluation over the course of the next two years as planned.

Motion to approve a contract agreement for 2023 & 2024 market revaluation with maintenance services and a contract for maintenance services for 2025-2027 with Hart Appraisals made by Supervisor Donahue/Supervisor Brohmer. **Motion carried 4-0.**

- I)** Approval of the Stormwater Management Public Education and Outreach Cooperative Agreement for 2023-2026. (Clerk)

Motion to approve the Stormwater Management Public Education and Outreach Cooperative Agreement for 2023-2026 made by Supervisor Donahue/Supervisor Brohmer. **Motion carried 4-0.**

- J)** Approval of contract with Engelson & Associates, LTD to conduct financial audit for 2022. (Chair)

Motion to approve a contract with Engelson & Associates, LTD to conduct financial audit for 2022 made by Supervisor Donahue/Supervisor Brohmer. **Motion carried 4-0.**

- K)** Discussion and possible action regarding possible locations for a Town dog park.  
(Donahue)

Supervisor Donahue presented three options for the location of a dog park. They included the Callaway ballpark, the north park on Second Avenue East, and a lot owned by the Town on the 3300 block of Lakeshore Drive.

Town Supervisors discussed the pros and cons of each location, included noise and space considerations.

Motion to move forward with planning a Town dog park to be located on the lot owned by the Town on the 3300 block of Lakeshore Drive made by Supervisor Thoren/Supervisor Brohmer. **Motion carried 3-0. Supervisor Donahue abstained.**

- L)** Employee handbook revisions. (Chair)

Chairman Johnson explained the changes to the handbook, including bank time for salaried employees and allowing the Town maintenance employees to take Town-owned vehicles home for their lunch breaks if they are already away from the Town Hall at their scheduled break time.

Motion to approve the proposed changes to the handbook with updated language to specify that employees must live in the Town of Campbell to be able to take Town-owned vehicles home during their scheduled breaks made by Supervisor Brohmer/Supervisor Donahue. **Motion carried 4-0.**

**7) Adjournment of Meeting:**

Motion to adjourn made by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0. (7:12 p.m.)**

Respectfully Submitted,  
Cassandra Hanan  
Clerk/Treasurer