

Unofficial Minutes until approved by the Town Board
**TOWN OF CAMPBELL
LA CROSSE COUNTY, WISCONSIN
SPECIAL TOWN BOARD MEETING
MONDAY, JULY 17 2023 3:30 P.M.
CAMPBELL TOWN HALL
2219 BAINBRIDGE STREET, LA CROSSE, WI 54603**

1) Meeting Called to Order / Pledge of Allegiance:

Meeting called to order at 3:30 P.M.

2) Roll Call & Verify Public Notice:

Present: Chairman Dan Kapanke, Supervisor Mitch Brohmer, Supervisor Lee Donahue, Supervisor Jason Stratman

Excused: Supervisor Ralph Thoren

Also present: Clerk/Treasurer Brittany Fiksdal

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

3) BUSINESS:

A) Discussion and possible revisions to the employee handbook.

Motion to change over-time verbiage from eight (8) hours to ten (10) hours worked in one day and to strike the verbiage “and after 80 hours worked in a two-week period” from the employee handbook made by Supervisor Donahue/Supervisor Brohmer.

Motion carried 4-0.

Motion to amend the Employment Classification of a Full-Time Employee to remove the verbiage “and who has successfully completed his/her probationary period” from the employee handbook made by Supervisor Donahue/Supervisor Brohmer.

Motion carried 4-0.

B) Approval of posting for the part-time office assistant position.

Motion to post the part-time office assistant position as open until filled with a wage of \$16 per hour and to post at the three local colleges made by Supervisor Donahue/Supervisor Stratman. **Motion carried 4-0.**

- 4) **CLOSED SESSION** Pursuant to Wisconsin State Statutes 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A) Discussion and possible action regarding the Deputy Clerk's employment agreement.

Motion to convene in closed session made by Supervisor Brohmer/Supervisor Donahue. Chairman Kapanke-yes, Supervisor Brohmer-yes, Supervisor Donahue-yes, Supervisor Stratman-yes (**Closed Session 4:10 p.m.**)

- 5) Reconvene in Open Session

Motion to reconvene in open session made by Supervisor Stratman/Supervisor Donahue. **Motion carried 4-0.**

- 6) **Possible Action on Items Discussed in Closed Session**

Motion to approve July 24, 2023 as the start date for Ellie Johnson as full-time deputy clerk with benefits made by Supervisor Donahue/Supervisor Stratman. **Motion carried 4-0.**

- 7) **Adjournment of Meeting:**

Motion to adjourn made by Supervisor Brohmer/Supervisor Donahue. **Motion carried 4-0 (4:25 p.m.)**

Respectfully Submitted,

Britt Fiksdal
Deputy Clerk/Treasurer