

*Unofficial Minutes until approved by the Town Board*

**TOWN OF CAMPBELL  
LA CROSSE COUNTY, WISCONSIN  
REGULAR TOWN BOARD MEETING  
TUESDAY, OCTOBER 08, 2024 6:00 P.M.  
CAMPBELL TOWN HALL  
2219 BAINBRIDGE STREET, LA CROSSE, WI 54603**

**1) Meeting Called to Order / Pledge of Allegiance:**

Meeting called to order at 6:00 P.M.

**2) Roll Call & Verify Public Notice:**

Present: Chairman Dan Kapanke, Supervisor Bob Wolfert, Supervisor Lee Donahue, Supervisor Ralph Thoren, Supervisor Jason Stratman

Also Present: Clerk/Treasurer Brittany Fiksdal, Public Works Director Jason Hilton

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

**3) Public Comment: (limit to 5 minutes per person)**

Motion to receive public comment made by Supervisor Donahue/Supervisor Thoren.  
**Motion carried 5-0.**

*Bruce Becker, 3111 Lakeshore Dr.*, asked about the requirements for incorporation.

*Eric Engholdt, 2929 Bayshore Dr.*, asked about details to the incorporation map.

**4) General updates on DNR water advisory. (Donahue)**

Supervisor Donahue provided updates on the current DNR water advisory. A full text update can be found at: <https://townofcampbellwi.gov/well-water-pfas-information/>

Motion to close public comment made by Supervisor Donahue/Supervisor Thoren. **Motion carried 5-0.**

**5) Consent Agenda: (All items listed are considered routine and will be enacted with one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and be considered on the Regular Agenda).**

**A) Approval of Minutes:** Regular Town Board Meeting 09/10/2024, Special Town Board Meeting 09/25/2024, Special Town Board Meeting 09/25/2024

**B) Plan Commission Meeting Recommendations:** None

**C) Payment of Bills:**

Motion to approve the Consent Agenda made by Supervisor Donahue/Supervisor Stratman.

**Motion carried 5-0.**

**6) Business:**

**A) Updates on the Incorporation Process.**

Chairman Kapanke reviewed the requirement for signing the petition. The petition will be circulated through the end of the month and will then be submitted to circuit court. The Board and circulators will be going door-to-door to inform residents of the petition and to gather signatures.

**B) Discussion and possible action on hiring an incorporation planner.**

Chairman Kapanke presented the Board with a recommended incorporation planner. The estimated cost would be \$25,000. The Board reviewed the details to the contract.

Motion to approve Forrest & Associates for Incorporation Services made by Supervisor Donahue/Supervisor Wolfert. **Motion carried 5-0.**

**C) Approval of Pay Application #3 for the SCADA System Improvements Project for B&B Electric, Inc in the amount of \$156,346.25**

Motion to approve Pay Application #3 for the SCADA Systems Improvements Project in the amount of \$156,346.25 made by Supervisor Wolfert/Supervisor Thoren. **Motion carried 5-0.**

**D) Approval of Pay Application #5 for the Pierce Avenue Reconstruction Project for Gerke Excavating in the amount of \$123,920.37.**

Motion to approve Pay Application #5 for the Pierce Avenue Reconstruction Project for Gerke Excavating in the amount of \$123,920.37 made by Supervisor Thoren/Supervisor Wolfert. **Motion carried 5-0.**

**E) Approval of Certification of Substantial Completion for Gerke Excavating, Inc for the Pierce Avenue Reconstruction Project.**

Motion to approve the Certification of Substantial Completion for Gerke Excavating, Inc for the Pierce Avenue Reconstruction Project made by Supervisor Thoren/Supervisor Stratman. **Motion carried 5-0.**

- F) Approval of the 2025 MTU services agreement with the City of La Crosse.

Motion to approve the 2025 MTU services agreement with the City of La Crosse made by Supervisor Donahue/Supervisor Wolfert. **Motion carried 5-0**

- G) Establishing a safety training program and a First Report of Injury form.

Supervisor Thoren proposed a new safety program for the maintenance department. He suggested creating a binder that includes various safety topics to be reviewed and acknowledged regularly. Supervisor Thoren recommended establishing a Town of Campbell first report of injury form to safeguard both employees and the Town from work-related injuries or reportable incidences.

Motion to approve a safety training program and the creation of a first report of injury form made by Supervisor Wolfert/Supervisor Donahue. **Motion carried 5-0.**

- H) Status update on the Nelson Park well.

Supervisor Donahue was able to gather information supporting to disable the well while retaining the option to use it solely for research purposes.

Motion to disable the Nelson Park well with the exception to use it for research purposes made by Supervisor Donahue/Supervisor Thoren. **Motion carried 5-0.**

- I) Discussion regarding a potential Slow/No Wake Ordinance.

Supervisor Stratman addressed a previous conversation from 2022 about creating a possible no wake ordinance. He is waiting for additional information.

*Held Over*

**7) Adjournment of Meeting:**

Motion to adjourn made by Supervisor Donahue/Supervisor Thoren. **Motion carried 5-0. (6:50 p.m.)**

Respectfully Submitted,

Brittany Fiksdal  
Clerk/Treasurer