

**TOWN OF CAMPBELL, WISCONSIN  
CANDIDATE INFORMATION FOR TOWN OFFICES**

**NOMINATION PAPERS  
2025 ELECTIONS**

**ELECTION DATES:**

Primary Election – February 18, 2025 (if necessary)  
Spring Election – April 1, 2025

**OFFICES TO BE FILLED:**

Town Board Chairman - Incumbent Dan Kapanke  
Supervisor #3 - Incumbent Ralph Thoren  
Supervisor #4 – Incumbent Jason Stratman

**POLLING PLACE**

**Town of Campbell Town Hall  
2219 Bainbridge St  
La Crosse, WI 54603**

**ELECTION HOURS**

**7:00 AM TO 8:00 PM**

As a candidate for office in the Town of Campbell, you will find the following general guidelines helpful. These guidelines identify the main steps to be taken for your name to appear on the election ballot and point out a number of important items.

A candidate is responsible for becoming familiar with election laws and campaign finance requirements that apply to his/her campaign. He/she may obtain general information about elections from either the Wisconsin Elections Commission or the Town Clerk, keeping in mind that such information may not be interpreted as either legal advice or a release from the candidate's responsibility to comply with the law. A candidate may also consult his/her private attorney.

**CAMPAIGN REGISTRATION STATEMENT (CF-1)**

Must be filed with the Town Clerk's Office as soon as you decide to become a candidate for Town office and **before any signatures are gathered or funds collected or spent.**

- Is this an Amendment? "Yes" – if you have run previously (regardless of elected or not), "No" if you are a new candidate to the Town of Campbell. No need for committee number.
- Section A. Complete. You do not have to declare a party affiliation. If you, yourself are running your own campaign then check the "Candidate" box.
- A1-Recommend using Friends of "Your Name" for Committee Name
- Depository Institution Complete the entire section. Candidate may use his/her personal checking or savings account for their depository information –Bank only, no number necessary.
- Treasurer/Administrator Information. Complete using your own information unless treasurer is used.
- Filing Exemption. Must be completed, in most situations exemption is chosen

- Section B Name of office sought is Town Supervisor #\_\_\_ or Town Chairperson. B11-will be Yes for most everyone.
- Sections C, D, E, F. Complete only if political action committee, party committee, recall, etc.
- Certification. Candidate signs this under the "Candidate" section. If someone other than the candidate is serving as the campaign treasurer, that individual must sign the treasurer's certification section.
- Form will be date stamped upon return.

### **DECLARATION OF CANDIDACY (EL-162)**

- Complete yes or no, name, office of Town Supervisor or Town Chairperson –, party affiliation if desired, address and name desired on ballot. The candidate's signature must be notarized. Notary service is available in the Town Clerk's Office.
- Papers must be filed with the Town Clerk's Office no later than the deadline for filing nomination papers which is **5:00 p.m. on Tuesday, January 7, 2025.** The filing of this form is also a requirement that must be met in order for a candidate's name to be placed on the ballot.
- Form will be date stamped upon return.

### **NOMINATION PAPERS (EL-169)**

- Complete top of form in full **BEFORE CIRCULATING PAPERS**– candidate's name should be the same name used on the EL-162; address cannot be a PO Box. Title of office is either Town Supervisor or Town Chairman. Jurisdiction is Town of Campbell.
- Municipality of Residence can be pre-filled with Town of Campbell. Clerk will review and can make copies of the form upon request.
- Certification of Circulator – cannot be completed until **after** signatures are collected.

Papers may be circulated for signatures beginning **December 1, 2024,** after filing CF-1. Any signatures obtained prior to December 1<sup>st</sup> will not be counted. For the offices of Supervisor and Town Chairperson, a minimum of 20 and a maximum of 100 signatures must be filed. You are encouraged to obtain more than the minimum number of required signatures in case there are signatures which may be disqualified during the verification process. **Signers shall provide their signature, legible printed name, street address (number and name), and the municipality within the district indicated in the header.** Only qualified electors of the Town of Campbell may sign the nomination papers. A person may sign nomination papers for only one candidate per open office. Nomination papers may NOT be left unattended on counters or bulletin boards. **The deadline for filing nomination papers in the Town Clerk's Office is 5:00 p.m. on Tuesday, January 7, 2025. Please be sure all forms are completed in their entirety; they cannot be returned to candidate for corrections once submitted to the Clerk's Office.**

### **IMPORTANT INFORMATION**

If Forms CF-1 (Campaign Registration Statement), EL-162 (Declaration of Candidacy) and EL-169 (Nomination Papers) are NOT filed by a candidate prior to **5:00 p.m. on Tuesday, January 7, 2025,** the candidate's name cannot be placed on the ballot for the February 18, 2025 Spring Primary or the April 1, 2025 Spring Election.

**NOTIFICATION OF NONCANDIDACY (EL-163)**

This form notifies the filing officer and the electorate of an incumbent's intent NOT to seek re-election to the same office. Incumbents who do not intend to seek re-election to the same office should file the Notification of Non-Candidacy with the Town Clerk no later than **5:00 p.m. on Friday, December 27, 2024.** *If the incumbent does not file this form and does not seek re-election, the deadline for filing signatures with the Town Clerk for that office is extended 72 hours to **5:00 p.m., Friday, January 10, 2025.** Nomination petition signatures will be considered valid, however, only if they are collected and dated through **Tuesday, January 7, 2025.** The deadline is not extended for the incumbent.*

If you have any questions, please contact the Town Clerk's Office.

ELLIE JOHNSON, INTERIM TOWN CLERK  
2219 BAINBRIDGE ST  
LA CROSSE, WI 54603

PHONE 608-783-0050 Ext. 2  
FAX 608-779-9396

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