

Unofficial Minutes until approved by the Town Board
TOWN OF CAMPBELL
LA CROSSE COUNTY, WISCONSIN
REGULAR TOWN BOARD MEETING
TUESDAY, MARCH 18, 2025 6:00 P.M.
CAMPBELL TOWN HALL
2219 BAINBRIDGE STREET, LA CROSSE, WI 54603

1) Meeting Called to Order / Pledge of Allegiance:

Meeting called to order at 6:00 P.M.

2) Roll Call & Verify Public Notice:

Present: Chairman Dan Kapanke, Supervisor Bob Wolfert joined via Zoom, Supervisor Lee Donahue, Supervisor Ralph Thoren, Supervisor Stratman was excused.

Also Present: Clerk/Treasurer Michelle Stahl, Public Works Director Jason Hilton, Police Chief Trisha Stratman.

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

3) Public Comment: (limit to 5 minutes per person)

Motion to receive public comment made by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0.**

Jentry Schlinder, 822 Miller presented details about the Troop's annual food drive, stating the Troop collects 1000-2000 lbs of food and reviewed how the Troop has utilized the Town Hall for previous food drives.

Brad Friske, 2621 Hibbard Ct., addressed concerns regarding Blue Way Inn & what building inspection code is utilized for building inspections. Supervisor Donahue advised building is two stories or less so refers to the building codes of when originally built and also noted that the Town is tracking the improvements the new hotel owners have made claim will be occurring. Mr. Friske requested that Campbell Police Department separate out the police calls to the Hotel vs other police calls. Police Chief Stratman confirmed calls can be separated out on future chief reports. Mr. Friske inquired as to what organization is in charge of gate at Fisherman's Road as has not been adjusted to recent daylight-saving time change. Police Chief Stratman advised the Airport regulates.

Jeff Foellmi, 1503 Caroline St., sought confirmation that the tennis courts would remain untouched in Wardwell Park for the upcoming well drilling. Supervisor Thoren spoke to this and confirmed the plan remains for the tennis courts to remain. Mr. Foellmi also noted that a resident living near him is interested in Summer Teaching Program. Supervisor Kapanke stated this will be relayed to Supervisor Stratman for further review.

Rich Paulson, 904 Spillway; asked questions regarding the Town's nuisance ordinances and how citations have been issued to the Blue Way Inn (Norwood). Police Chief Stratman and Supervisor Donahue spoke to this topic; confirmed citations have been issued in accordance to the Town's

ordinances. Noted previous citations issued were given diversion agreements through the Court's system; current status within judicial system is unknown.

Motion to close public comment made by Supervisor Thoren/Supervisor Donahue.

Motion carried 4-0.

4) Consent Agenda: (All items listed are considered routine and will be enacted with one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and be considered on the Regular Agenda).

A) Approval of Minutes: Regular Board Meeting 02/11/2025, Special Town Board Meeting 02/26/2025

B) Plan Commission Meeting Recommendations:

C) Payment of Bills and Treasurer Report:

Motion to approve the Consent Agenda made by Supervisor Thoren/Supervisor Donahue

Motion carried 4-0.

5) Business:

A. Discussion and possible action on Engineering Agreement – Amendment #1 (Davy)

Alex Jaromin of Davy Engineering gave discussion regarding Amendment #1 and how it illustrates modified fee schedule and 2A for Pumphouse Preliminary work to be included with funding through DNR.

Motion to approve Engineering Agreement – Amendment #1 made by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0.**

B. Discussion and possible action on Final Well #1 Construction – Change Order #1 (Davy)

Alex Jaromin of Davy Engineering presented Well #1 Construction Change Order #1 advising: 1) CO #1 includes update to construction detail, no additional cost, for detail record only; 2) Update to source of grout for well to obtain materials from location that has no historical data of PFAS contamination. Recommendation of Croell Concrete Inc., Sparta, WI, noting added cost of \$1,280.00.

Motion to approve Final Well #1 Construction – Change Order #1 made by Supervisor Donahue/Thoren. **Motion carried 4-0.**

C) Discussion and possible action on the Mississippi Valley Archaeology Center (MVAC) Phase 1 Survey Proposal (Davy)

Alex Jaromin of Davy Engineering advised Town Council of requirements for funding include environmental clearing; recommends Mississippi Valley Archaeology Center as this organization is local out of the University of Wisconsin-La Crosse and has performed surveys in Town of Campbell before.

Motion to execute Mississippi Valley Archaeology Center (MVAC) Phase 1 Survey Proposal made by Supervisor Donahue/Supervisor Wolfert. **Motion carried 4-0.**

- D)** Discussion and possible action on Geotechnical Investigation Proposals (Braun, PSI Intertek, Chosen Valley Testing) (Davy)

Alex Jaromin of Davy Engineering advised (3) proposals were submitted for Geotechnical Investigation which is needed for the Pump House; recommended moving forward with Chosen Valley Testing as was the lowest bid amount.

Motion to execute Chosen Valley Testing proposal for Geotechnical Investigation for new well and pumphouse/treatment plan made by Supervisor Wolfert/Supervisor Thoren.

Motion carried 4-0.

- E)** Discussion and possible action on the library contract between the Town of Campbell and La Crosse County.

Chris McArdle-Rojo of La Crosse County brought information to the Board of Supervisors regarding updating the contract between the County and Town; Ms McArdle-Rojo noted changes regarding language clean-up and a point of contact update. Supervisor Donahue made note of Contract paragraph 2; contract notes incorrect address.

Motion to approve Library Services Agreement between La Crosse County and Town of Campbell upon address update in Paragraph 2 to reflect “2548 Lakeshore Dr., La Crosse, WI 54603” made by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0.**

- F)** Discussion and possibly action on short term rental application from Blue Way Inn.

Clerk/Treasurer Stahl advised of the Short Term Rental Application received from the Blue Way Inn. Stahl noted hotel’s legal business name is Campbell Hospitality LLC DBA Blue Way Inn and Suites of La Crosse. Stahl provided information that the hotel’s management team has provided receipts and updates regarding hotel improvements to lights/security and that Campbell Hospitality team has been educated regarding the Town’s Room Tax ordinances. Supervisor Kapanke discussed details regarding lodging stays over 30 days are exempt from room tax.

Motion to approve short term rental application between Blue Way Inn & Suites and Town of Campbell made by Supervisor Kapanke/Supervisor Wolfert. **Motion carried 4-0.**

- G)** Updates on the municipal water system.

Alex Jaromin of Davy Engineering explained fencing for construction for Well #1 is planned for April; gave updates in regards to funding and moving forward with the Pump House Design. Supervisor Donahue provided PFAS updates. A full text update can be found at: <https://townofcampbellwi.gov/well-water-pfas-information/>

Not an action item.

- H)** Ordinance No. 2025-1: An Ordinance to amend Section 40-101 (D)(1) of the Town of Campbell Code of Ordinances related to height restrictions in the industrial district.

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Motion to approve language of ordinance Section 40-101 (D)(1) made by Supervisor Thoren/Supervisor Donahue. **Motion carried 4-0.**

- D)** Ordinance No. 2025-2: An Ordinance to amend Section 38-4 (B) of the Town of Campbell Code of Ordinances related to special speed restrictions on waterways.

Held over.

- J)** Discussion and possible action to confirm location of Fire Department Training Tower.

Motion to move Fire Department Training Tower was approved at February 11, 2025 board meeting. Discussion regarding confirming the location of where Fire Tower was to be relocated to. Agreement that training tower will be temporarily palletized on Town of Campbell's south lot.

Not an action item.

- K)** Discussion and possible action on 2025 Clerk's & Treasurer's Institute.

Clerk/Treasurer Stahl requested approval to attend UW-Green Bay's 2025 Institute Session.

Motion to approve attendance 2025 Clerk's & Treasurer's Institute, July 14-18 approved by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0.**

- L)** Discussion and possible action regarding a budget adjustment for the purchase of AEDs.

Supervisor Lee Donahue presented to the board that the current AEDs in both Town Hall and Community Center buildings have expired. Purchase of new AED equipment is not part of 2025 budget, but is essential for the health and safety of the community. Motion to invest in two (2) AEDs for the Town Hall and the Community Center was approved at February 26, 2025 meeting.

Motion to move funds from LGIP to Emergency Government – Gen Op's for purchase of (2) AED's made by Supervisor Donahue/Supervisor Wolfert. **Motion carried 4-0.**

- M)** Discussion and possible action regarding a potential change of location for the 2025 Annual Meeting.

Supervisor Kapanke reminded the Council and Town residents that the Annual Meeting will be held April 15th, 2025 at the Town Hall.

Not an action item.

- N)** Approval of a Temporary Class "B" Retailer's License for the French Island Lions Club for March, April, and May Fish Boils.

Motion to approve a Temporary Class “B” Retailer’s License for the French Island Lions Club for Spring 2025 Fish Boils made by Supervisor Thoren/Supervisor Wolfer. **Motion carried 3-1.** Supervisor Donahue abstained.

O) Appointment of a Town representative to the Joint Municipal Court Committee.

Discussion regarding who currently services on the JMC and what the JMC meetings discuss on agenda. Police Chief Stratman/Supervisor Wolfert currently represent that Town of Campbell. Neither term is up currently.

Not an action item.

P) Approval of Town Hall use by the Cub Scouts for annual food drive on Saturday April 12, 2025.

Supervisor Donahue gave details about the annual food drive and the need for the donations in our community. The food drive has been an annual event in the Town for nearly 20 years. The Scouts would like to use the Town Hall to sort and organize the food before delivering it to the Summit Elementary food pantry.

Motion to approve the use of the Town Hall on April 12, 2025 by the Cub Scouts made by Supervisor Wolfert/Supervisor Thoren. **Motion carried 3-1.** Supervisor Donahue abstained.

Q) Discussion and possible action on F.J. Library Donation.

Chris McArdle-Rojo of La Crosse County discussed a \$50,000 donation the F.J. Library recently received. Ms McArdle-Rojo made note that the donation will be split between La Crosse County and the Town of Campbell in regards to when funds are allocated. The donation was presented with a request to be allocated towards long term goals of the library; not to be utilized for general expense obligations.

Not an action item.

R) Discussion and possible appointment of one Board of Adjustment member for two-year term to expire April 30, 2027.

Supervisor Kapanke presented possible appointments to both the Planning Commission and Board of Adjustment; recommended that a Board Supervisor should be a member on Board of Adjustment. Supervisor Donahue also gave a recommendation for committee members. Supervisor Kapanke confirmed he would reach out to current members on both Plan Commission and Board of Adjustment to see member’s decision on whether they would like to remain or resign.

Held over.

S) Discussion and possible appointment of two Planning Commission members for three-year terms to expire April 30, 2028.

Supervisor Kapanke presented possible appointments to both the Planning Commission and Board of Adjustment; recommended that a Board Supervisor should be a member on Board of Adjustment. Supervisor Donahue also gave a recommendation for committee members. Supervisor Kapanke confirmed he would reach out to currently members on both Plan

Commission and Board of Adjustment to see member's decision on whether they would like to remain or resign.

Held over.

T) Discussion on DARE program and LCPD.

Mike Hortsman and Police Chief Stratman gave information regarding DARE program and La Crosse County Police Department. Summit Elementary currently receives the DARE program through La Crosse County. The City of La Crosse no longer provides DARE program education.

Not an action item.

The board took a 5 minute recess at this time.

6) Closed Session: Pursuant to Wisconsin State Statutes 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data or any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to convene in Closed Session pursuant to Wisconsin State Statutes 19.85 (1) (c) on a roll call vote made by Supervisor Thoren/Supervisor Donahue.

Chairman Kapanke – yes Supervisor Wolfert-yes Supervisor Donahue-yes Supervisor Thoren-yes Supervisor Stratman-Excused. **Motion carried 4 yes – 0 no (7:35 p.m.)**

- A)** Discussion and possible action regarding police personnel.
Chief Stratman was invited into the Closed Session and later excused.
- B)** Discussion and possible action regarding HSA policy.

7) Reconvene in Open Session:

Motion to reconvene in open session made by Supervisor Thoren/Supervisor Donahue. **Motion carried 4-0. (8:05 p.m.)**

8) Possible Action on Items Discussed in Closed Session

Motion to approve posting Lieutenant position in Campbell Police Department made by Supervisor Thoren/Supervisor Donahue. **Motion carried 4-0.**

Motion to approve \$700-one time opt-out insurance payment per discussion made by Supervisor Donahue/Supervisor Thoren. **Motion carried 4-0.**

9) Adjournment of Meeting:

Motion to adjourn made by Supervisor Donahue/Supervisor Wolfert. **Motion carried 4-0. (8:12 p.m.)**

Respectfully Submitted,
Michelle Stahl
Clerk/Treasurer